



Workday Pro

Workday Pro is a customer-focused accreditation program designed to help drive greater Workday competency and self-sufficiency for your organization. The program consists of Workday Pro tracks that align with a variety of Workday product areas. Each track includes relevant courses and an online exam that is taken upon completion of all courses within the track. This program is designed for individuals who have, or want to obtain, exceptional technical and functional expertise.

Is Workday Pro right for you?

Think of Workday Pro as an investment in your success. Prior to enrolling, consider the following questions:

- Do you have a stated strategy to be as self-sufficient as possible?
- Do you have a track record of investing in self-sufficiency projects with other cloud-based or enterprise systems?
- Do you want to actively engage and work side by side with the Workday ecosystem during your deployment project?

If you answered “yes” to two or more of these questions, Workday Pro is likely the right program for you.

When is the right time to participate in Workday Pro?

During deployment, Workday Pro gives you the opportunity to work side by side with the Workday ecosystem, put into practice what you have learned, and actively build on your knowledge from the start. If you are already live on Workday, participation in the program can help extend your level of functionality and scope of usage, leading to greater self-sufficiency.

Key Benefits

Workday Pro is much more than a simple accreditation program. There are many benefits to both the organization and the individual when accreditation is achieved and kept current.

Customers gain:

- Greater confidence in their employees' abilities to deliver similar levels of value as an external consultant
- Lower total cost of ownership
- Faster time to value
- Streamlined access to the Workday Touchpoints Kit along with concise training at no additional charge

Individuals gain:

- Increased self-sufficiency with their Workday tenant
- Enhanced ability to maintain the Workday system
- Deeper understanding of current and new releases from access to biannual update training videos
- Increased ability to extend functionality and value independently
- Recognition as having met a generally accepted level of Workday understanding and skill

Workday Pro eligibility.

Workday Pro is available for the employees of Workday customers only. It is not available for contingent workers or the Workday consulting ecosystem.

Previous coursework.

If you have previously and successfully completed a course within a Workday Pro track prior to enrolling in Workday Pro, you will not have to retake the course.

Program commitment.









Workday Pro is an advanced, role-based customer training program that enables deeper product skills with accreditation. A one-time fee will be charged upon enrollment to cover the online test as well as the required biannual update training, which will enable you to stay current with new-feature releases.

By investing in Workday Pro for your employees, you are investing in a process that will deliver value to your organization. The accreditation process ensures that your employees have met a generally accepted standard of Workday knowledge.

For more information on Workday Pro or other Workday Education and Training courses, please contact your Training Coordinator or visit [Workday Community](#).

Full Spectrum of Learning Options

We offer a variety of learning delivery options ranging from independent, self-paced offerings to traditional in-class training. Learn more about [Workday Education Services](#).

WORKDAY EDUCATION OFFERINGS	DESCRIPTION
 <p>Learn In-Person</p>	<p>This traditional instructor-led in-classroom training prepares students to meet their job requirements. It combines lectures, social learning, product demonstrations, and hands-on activities.</p>
 <p>Learn Remote</p>	<p>Learn Remote offers instructor-led training delivered online. In-person and remote students are combined into a single class, providing the same real-time collaboration, instructor interaction, and learning benefits for both groups. There is no travel needed, which saves you time and money.</p>
 <p>Learn Virtual</p>	<p>Our virtual classroom offers the advantages of live instructors without the expense and time associated with travel. Students connect to our training environment and participate remotely, complete hands-on activities, and interact with instructors and other students.</p>
 <p>Learn Independent</p>	<p>Workday offers customers training flexibility with Learn Independent. Students can learn online from anywhere, anytime, and at their own pace with a combination of videos, interactive activities, job aids, and quizzes. Start times begin when it is most convenient for students, and they will retain access to course material indefinitely as long as their Learning Center account remains active.</p>
 <p>Learn On-Demand</p>	<p>Students complete short, topic-specific videos and job aids at their own pace with Learn On-Demand. This training supplements instructor-led offerings and provides students with immediate access to specific course-content in real time. This content often serves as refresher material on specific topics learned in instructor-led courses.</p>
 <p>Workday Pro</p>	<p>Workday Pro is our highest level of customer accreditation. It is designed for individuals who want to acquire deep expertise in Workday. This program trains our Workday Pros to deliver a similar level of value as an external Workday-certified consultant. This accreditation program consists of a number of tracks, each with relevant courses, plus an online test. Accredited Workday Pros receive membership in the private Community group, full access to the Workday Touchpoints Kit, and update training with each new Workday release—all for no additional cost.</p>
 <p>Adoption Kit</p>	<p>The Adoption Kit helps accelerate the development of end-user training and use of self-service features and functionality, ultimately contributing to a successful Workday rollout. It includes a combination of videos and job aids for common employee and manager self-service tasks, as well as graphic assets, facilitation guides, and marketing materials. Training teams can use these materials as-is or customize content to meet unique organizational needs.</p>
 <p>Workday Touchpoints Kit</p>	<p>The Workday Touchpoints Kit is a collection of diagrams, heat maps, and organizational details that illustrate the connection points across all product areas within the Workday suite. These tools can be used by customers and consultants alike, with the end goal of maximizing the Workday application.</p>



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